INDEX

VOLUME XXVI, 1944

A

Accident prevention. Reeder, Earl J.: Postwar planning for safety, 74; Vander Ende, Gerrit: Municipal employee safety program pays money and morale dividends, 306; *See also* Traffic control
Accounting. Cities urged to maintain high standards of accounting, 84; Sherman, William H.: Financial administration in small cities, 267
Administration. Views on the news, 321
Administrative organization. Municipal highlights of 1943 (editorial), 34
Administrative problems. Inquiries on, 79
Admission tax. Voters approve, 150
Air transportation. Feiss, Carl: Postwar planning for air transportation, 110; Views on the news, 193
Airports. Airport expansion, 282; Centralizes aviation activities, 186; Cleveland to rebuild airport, 282; County donates land for airport, 151; Feiss, Carl: Postwar planning for air transportation, 111; Jointly operated airports, 123; National conference on airports, 277; Postwar airport plans, 279; Recent federal actions affecting local governments, 115, 116, 174, 210, 238, 342, 362; Twelve cities make profit on municipal airport operations, 120; Views on the news, 193
Ames, John H.: Revises and issues book of ordinances every ten years, 53
Annexation. Nine cities annex territory, 90
Assessment. Sherman, William H.: Financial administration in small cities, 268; Surveys tax assessment practices, 219
Auditing. Sherman, William H.: Financial administration in small cities, 269
Automobile dealers. Car dealers regulated, 311
Awards. Awards to city employees, 58

B

Bass, Frederic: Postwar planning for public works activities. 203
Bauer, John: Postwar planning for municipal utilities, 134; "Prudent investment" now standard base for utility rates, 46
Bean, George E.: Council considers central steam heating system for entire city, 366
Bicycles. Bicycle regulation in cities, 28
Black markets. Anti-black market ordinances adopted in 72 cities, rejected in 23, 176
Blighted areas. Recent federal actions affecting local governments, 116
Blucher, Walter H.: City planners confer on how how to expedite postwar programs, 178
Bonds. Bond issues and local finance, 217; Bond market and interest rates, 184; Cities urged to take advantage of stable bond market and low interest, 239; Dallas votes bonds, retirement plan, 90; Debt free and $100,000 in war bonds, 277; Low interest rates, 280; Municipal bond yields, 24, 55, 88, 121, 149, 182, 216, 245, 276, 316, 345, 368; Results of November vote on special municipal proposals, 363; Small city votes $1,000,000 bonds, 371
Bothwell, S. H.: Service charges to pay cost of refuse collection and disposal, 22
Brewster, R. Wallace: More efficient use of cars conserves manpower, tires, and gasoline, 274
Budget. Backlog of deferred maintenance, 370; City budgets higher in 1945, 371; City prepares budgetary regulations, 372; Dallas budget 10 per cent higher, 314; Sherman, William H.: Financial administration in small cities, 268
Bugbee, Percy: Postwar planning for fire administration, 226
Building. Fire code for building construction, 249; New designs for city halls, 248; To remodel the town hall, 91; *See also* Construction work; Public works
Building codes. Bugbee, Percy: Postwar planning for fire administration, 227; Building codes and temporary housing, 251; City cannot find building code, 283; New building code in St. Louis, 217; New standards for administering building codes issued, 180; Standards for building codes, 154; State building code for cities, 284

C

Census. City requests special census, 124; Recent federal actions affecting cities, 304
Chatters, Carl H.: Municipal finance—a look ahead, 65
Child care. Boarding school provides home life, 57
Child care centers. Recent federal actions affecting cities, 174
City councils. Council adopts rules of procedure for informal sessions, 180
City management. Emmerich, Herbert: Some new trends in municipal management, 326
City plan. Shattuck, I. S.: Postwar planning for urban transit, 165
Civilian defense. Civilian defense activities curtailed, 314; Recent federal actions affecting cities, 174
Clark, Edward S.: Improving public relations through in-service training of employees, 179
Codes. General ordinances codified, 90; Issues special codes in one volume, 26; *See also* Building codes; Fire prevention codes; Ordinances
Collective bargaining. *See* Labor unions
Community canning centers. Recent federal actions affecting cities, 210
Community centers. Immel, John H.: Community center and recreation areas to serve as war memorial, 274
Community life film. Wertz, Charles A.: City makes technicolor, sound movie of community life, 175
Conference on Postwar Readjustment of Civilian and Military Personnel. Readjustment for peace (editorial), 1; Reeves, Floyd W.: Planning for postwar manpower readjustment, 330
Congested areas. Recent federal actions affecting cities, 45
Conservation. Arouses interest in war campaign, 219; Collects waste paper monthly, 90; Recent federal actions affecting cities, 238

W.M.

INDEX

VOLUME XXVI, 1944

A

Accident prevention. Reeder, Earl J.: Postwar planning for safety, 74; Vander Ende, Gerrit: Municipal employee safety program pays money and morale dividends, 306; *See also* Traffic control
Accounting. Cities urged to maintain high standards of accounting, 84; Sherman, William H.: Financial administration in small cities, 267
Administration. Views on the news, 321
Administrative organization. Municipal highlights of 1943 (editorial), 34
Administrative problems. Inquiries on, 79
Admission tax. Voters approve, 150
Air transportation. Feiss, Carl: Postwar planning for air transportation, 110; Views on the news, 193
Airports. Airport expansion, 282; Centralizes aviation activities, 186; Cleveland to rebuild airport, 282; County donates land for airport, 151; Feiss, Carl: Postwar planning for air transportation, 111; Jointly operated airports, 123; National conference on airports, 277; Postwar airport plans, 279; Recent federal actions affecting local governments, 115, 116, 174, 210, 238, 342, 362; Twelve cities make profit on municipal airport operations, 120; Views on the news, 193
Ames, John H.: Revises and issues book of ordinances every ten years, 53
Annexation. Nine cities annex territory, 90
Assessment. Sherman, William H.: Financial administration in small cities, 268; Surveys tax assessment practices, 219
Auditing. Sherman, William H.: Financial administration in small cities, 269
Automobile dealers. Car dealers regulated, 311
Awards. Awards to city employees, 58

B

Bass, Frederic: Postwar planning for public works activities. 203
Bauer, John: Postwar planning for municipal utilities, 134; "Prudent investment" now standard base for utility rates, 46
Bean, George E.: Council considers central steam heating system for entire city, 366
Bicycles. Bicycle regulation in cities, 28
Black markets. Anti-black market ordinances adopted in 72 cities, rejected in 23, 176
Blighted areas. Recent federal actions affecting local governments, 116
Blucher, Walter H.: City planners confer on how how to expedite postwar programs, 178
Bonds. Bond issues and local finance, 217; Bond market and interest rates, 184; Cities urged to take advantage of stable bond market and low interest, 239; Dallas votes bonds, retirement plan, 90; Debt free and $100,000 in war bonds, 277; Low interest rates, 280; Municipal bond yields, 24, 55, 88, 121, 149, 182, 216, 245, 276, 316, 345, 368; Results of November vote on special municipal proposals, 363; Small city votes $1,000,000 bonds, 371
Bothwell, S. H.: Service charges to pay cost of refuse collection and disposal, 22
Brewster, R. Wallace: More efficient use of cars conserves manpower, tires, and gasoline, 274
Budget. Backlog of deferred maintenance, 370; City budgets higher in 1945, 371; City prepares budgetary regulations, 372; Dallas budget 10 per cent higher, 314; Sherman, William H.: Financial administration in small cities, 268
Bugbee, Percy: Postwar planning for fire administration, 226
Building. Fire code for building construction, 249; New designs for city halls, 248; To remodel the town hall, 91; *See also* Construction work; Public works
Building codes. Bugbee, Percy: Postwar planning for fire administration, 227; Building codes and temporary housing, 251; City cannot find building code, 283; New building code in St. Louis, 217; New standards for administering building codes issued, 180; Standards for building codes, 154; State building code for cities, 284

C

Census. City requests special census, 124; Recent federal actions affecting cities, 304
Chatters, Carl H.: Municipal finance—a look ahead, 65
Child care. Boarding school provides home life, 57
Child care centers. Recent federal actions affecting cities, 174
City councils. Council adopts rules of procedure for informal sessions, 180
City management. Emmerich, Herbert: Some new trends in municipal management, 326
City plan. Shattuck, I. S.: Postwar planning for urban transit, 165
Civilian defense. Civilian defense activities curtailed, 314; Recent federal actions affecting cities, 174
Clark, Edward S.: Improving public relations through in-service training of employees, 179
Codes. General ordinances codified, 90; Issues special codes in one volume, 26; *See also* Building codes; Fire prevention codes; Ordinances
Collective bargaining. *See* Labor unions
Community canning centers. Recent federal actions affecting cities, 210
Community centers. Immel, John H.: Community center and recreation areas to serve as war memorial, 274
Community life film. Wertz, Charles A.: City makes technicolor, sound movie of community life, 175
Conference on Postwar Readjustment of Civilian and Military Personnel. Readjustment for peace (editorial), 1; Reeves, Floyd W.: Planning for postwar manpower readjustment, 330
Congested areas. Recent federal actions affecting cities, 45
Conservation. Arouses interest in war campaign, 219; Collects waste paper monthly, 90; Recent federal actions affecting cities, 238

W.M.

General Index

INDEX

Construction work. City arbitrates controversy, 57; How cities are planning postwar improvements, 103; Value of construction contracts, 24, 55, 88, 121, 149, 182, 216, 245, 276, 316, 345, 368; *See also* Building; Public works

Contests. Cities winning awards in national traffic safety, fire, and health contests, 147; Winners in pedestrian safety contest, 188

Contracts. City liable for unfulfilled contract, 313; Recent federal actions affecting cities, 173

Cookingham, L. P.: Central pool of 11 cars serves 65 city employees, 83; City adopts employee suggestions for improving municipal services, 275

Cost of living. Cost-of-living salary changes, 89; Cost of living trends, 88, 121, 149, 182, 216, 245, 276, 316, 345, 368; Model cost-of-living pay adjustment plan proposed by research bureau, 363; Per cent change in cost of living, 24, 55; Salaries based on cost-of-living index, 153; Trends in municipal personnel problems, 131

Council-manager plan. Council manager developments, 187; Government in small council-manager cities, 13; Results of November vote on special municipal proposals, 365; Thirteen towns adopt manager plan, 123; Three cities adopt manager plan, 247

Council on Intergovernmental Relations. Walker, John O.: Experiments on ways of improving local administration, 23

County consolidation. County consolidation or dissolution, 187

County managers. County managers in Ireland, 183

Court decisions. Recent federal actions affecting cities, 342; What the courts say, 124, 186,347

Curfew. Curfew laws in Oregon cities, 59; Juvenile delinquency attacked at federal, state, and local levels, 52

Curry, A. B.: Central automobile pool saves gasoline and equipment, 51

D

Debt. City cannot avoid debt limit, 124; City refunds entire debt, 247; Debt free and $100,000 in war bonds, 277; Government in small council-manager cities, 15; How cities are planning postwar improvements, 103; Milwaukee a debt free city, 89; Reduce debt 23 per cent, 123; Refunding debt saves six million dollars, 280; Sherman, William H.: Financial administration in small cities, 269; Voters amend finance provisions of charter, 152

Delinquent parents. Delinquent parents go to school, 315

E

Editorial Comment. 1, 33, 97, 129, 161

Eminent domain. Recent federal actions affecting local governments, 116; Urban redevelopment in courts, 25

Emmerich, Herbert: Some new trends in municipal management, 326

Employee organizations. Trends in municipal personnel problems, 133, 353; *See also* Labor unions

Employees. *See* Personnel

Employer-employee relations. McClure, Russell E.: Experiment in employer-employee relations, 194; Views on the news, 225, 353

Employment. Cities plan for returning veterans, 311; Recent federal actions of interest to cities, 81; Survey postwar labor supply, 251; Vance, John E.: City sponsors survey of postwar jobs for returning veterans, 275; Veterans' preference, 187; Views on the news, 257

Equipment. Brewster, R. Wallace: More efficient use of cars conserves manpower, tires, and gasoline, 274; Cookingham, L. P.: Central pool of 11 cars serves 65 city employees, 83; Curry, A. B.: Central automobile pool saves gasoline and equipment, 51; Municipal highlights of 1943 (editorial), 33; Pooling automotive equipment, 58; Recent federal actions of interest to cities, 81, 271; Reeder, Earl J.: Postwar planning for safety, 76; *See also* Fire protection equipment; Police—Equipment

Equipment—Rationing. Recent federal actions affecting local governments, 116

Excess profits tax. Cities levy excess profits tax, 25

Excise tax. Federal actions affecting cities, 17, 117

Experimental farms. Hoper, Clarence H.: City's experimental farm develops valuable new crop, 46

F

Federal aid. Federal aid for planning, 362; Federal-city cooperation, 369; Municipal highlights of 1943 (editorial), 33; Public works officials approve federal aid for planning, highways, and airports, 344; Recent federal actions affecting cities, 173

Federal legislation. Federal actions affecting cities, 17, 45, 81, 115, 139, 173, 208, 238, 271, 304, 342, 362

Federal-municipal relationship. Mayors urge Uncle Sam to set policy on matters affecting cities, 50

Federal property. Decline in tax values and federal acquisitions, 152; *See also* Surplus federal property

Federal property—Taxation. Recent federal actions of interest to cities, 82, 139; Tax exemption of federal property, 187

Feiss, Carl: Postwar planning for air transportation, 110

Fesler, Mayo: State court decision threat to municipal home rule in Ohio, 143

Finance. Chatters, Carl H.: Municipal finance—a look ahead, 65; Cities seek more sources of revenue, 67; City financial news, 122; City operates profitable vineyard, 185; Court approves revolving fund, 278; Finance news from here and there, 155; Financing postwar programs, 313; Financing postwar projects, 278; Government in small council-manager cities, 15; Handling surplus water revenues, 57; How cities are planning postwar improvements, 100; Local government fiscal policies, 258; More money to Virginia cities, 124; Municipal highlights of 1943 (editorial), 33; Municipal revenues, 280; Postwar reserves and financing, 369; Postwar reserves and special levies, 246; Results of November vote on special municipal proposals, 364; Sets up working capital fund, 56; Sherman, William H.: Financial administration in small cities, 267; Tax leaflets, more revenue, 184; Township loses taxable valuation, 59; Urge cities to seek more revenues to

meet local needs, 213; Use surplus for postwar fund, 313; *See also* Bonds; Budget; Debt; Federal aid; State aid; Taxation
Fire department—Radio. Recent federal actions affecting cities, 209
Fire inspection. Recent federal actions affecting local governments, 117
Fire insurance. *See* Insurance, Fire
Fire prevention. Bugbee, Percy: Postwar planning for fire administration, 226; Enlarges fire prevention bureau, 218; How to prevent tent fires, 278; Increase in fire losses, 279
Fire prevention codes. Bugbee, Percy: Postwar planning for fire administration, 227; Fire code for small cities, 282
Fire protection. Bugbee, Percy: Postwar planning for fire administration, 226; Cincinnati gets class 2 grading and cut in fire insurance rates, 119; Discontinue outside fire service, 372; Municipal fire defenses of 53 cities surveyed in 1943, 118; Women "man" fire alarm bureau, 310; Wright, C. Q.: Outside fire protection service covered by fire insurance policy, 50
Fire protection—Equipment. Recent federal actions affecting local governments, 116; Three-way police radio, airplane for fires, 347
Fire stations. Minneapolis closes two fire stations, 282; New fire station layouts, 186; Too many fire stations, 372
Fisk, Chester C.: City buys liability insurance from lowest bidder, 85
Fuchs, A. W.: Standard restaurant and milk ordinances now in effect in many cities, 145

G

Gill, Norman N.: Milwaukee adopts six-year program, 184
Governmental administration. Census Bureau counts 155,148 governmental units, 87
Gunter, Elder: Experiment in employer-employee relations, 194

H

Hall, Theo E.: Effective police handling of interracial tensions, 167; Organizing the police to prevent riots, 230; Training police in interracial relations, 198
Handbills. Handbills and donations, 154
Harris, Helen M.: Federal aid stimulates state aid to regional libraries, 53
Health. Adopts U. S. restaurant code, 57; Chest x-rays for war workers, 89; City-county health unit, 58; Consolidates public health inspections, 27; Fuchs, A. W.: Standard restaurant and milk ordinances now in effect in many cities, 145; Leonard, J. M.: Periodic health check-ups for city employees, 70; Rat extermination programs, 154; Recent federal actions of interest to cities, 82, 238; Two cities plan to exterminate rats, 248; Vaughan, Henry F.: Postwar planning for health administration, 295; Wyatt, Wilson W.: City assures sanitary restaurants under standard grading system, 48; *See also* Hospitals; Sanitation
Health centers. New health centers, 154; New joint city-county health building, 283
Health insurance. *See* Insurance, Health
Highways. Recent federal actions of interest to cities, 82, 115, 209, 305, 362; *See also* Streets
Home rule. Fesler, Mayo: State court decision threat to municipal home rule in Ohio, 143
Hoper, Clarence H.: City's experimental farm develops valuable new crop, 46
Hospitals. City hospital regulations, 187; Hospitals acquired by 24 cities in 1943, 218
Hours of labor. Detroit authorizes dual employment, 271; Firemen to work overtime, 25; Five-day week in San Francisco, 25; Forty-hour week and overtime pay, 186; Full-time employees also work part-time, 246; Outside work forbidden city firemen, 315
Housing. Building codes and temporary housing, 251; Cities get state funds for housing, 312; Court acts against bad housing, 219; Denver city council adopts comprehensive regulations for housing, 343; Disposal of public war housing, 122; Emmerich, Herbert: Some new trends in municipal management, 327; FPHA takes over war housing, 247; Morton, Marshall: Civic leaders help FPHA buy site for low-cost housing project, 344; Pomeroy, Hugh R.: Postwar planning for urban housing, 3; Recent federal actions affecting local governments, 117, 342; Some housing fundamentals (editorial), 129; Urban redevelopment in courts, 25
Howell, Leonard J.: City council takes advisory vote of citizens on postwar construction, 143

I

Immel, John H.: Community center and recreation areas to serve as war memorial, 274
In-service training. Big boom in in-service training, 369; City pays for in-service training, 151; Clark, Edward S.: Improving public relations through in-service training of employees, 179; In-service training program, 348; Views on the news; *See also* Training
Income tax. Recent federal actions affecting cities, 209, 342
Inspectional services. Centralizes inspectional services, 154
Insurance. Employs counselor on insurance problems, 310; Federal actions affecting cities, 17; Fisk, Chester C.: City buys liability insurance from lowest bidder, 85; How to reduce municipal insurance costs, 8; Lauber, A. J.: Competitive bidding and safe practices reduce insurance costs, 85; Self-insurance of workmen's compensation, 155; Self-insurance saves city money, 91
Insurance, Fire. Cincinnati gets class 2 grading and cut in fire insurance rates, 119; How to reduce municipal insurance costs, 8; Recent federal actions affecting cities, 208
Insurance, Health. City plans health insurance, 185
Insurance, Life. Group life insurance in Texas cities, 153
Intergovernmental relationships. Emmerich, Herbert: Some new trends in municipal management, 329; Intermunicipal cooperation, 58; Intermunicipal cooperation saves money, 218; Views on the news, 321
International City Managers' Association. Emmerich, Herbert: Some new trends in municipal management, 329; Rogers, William C.: Sitting in with the city managers, 322; anniversary of, 353

INDEX

International management congress. National management council starts plans for international meeting, 240

Interracial relationships. Official interracial committees established by thirty-one cities, 211; Responsibility to minority groups (editorial), 161; Weckler, J. E.: Effective police handling of interracial tensions, 167; Organizing the police to prevent riots, 230; Training police in interracial relations, 198

J

Joeckel, Carleton B.: Postwar planning for the public library, 357

Johnson, Charles S.: Negro police in southern cities, 79

Juvenile delinquency. Character education of juveniles, 250; Community counseling program, 315; Curbing juvenile delinquency, 91; Juvenile delinquency attacked at federal, state, and local levels, 51; Local action on juvenile delinquency, 28; Police attack juvenile delinquency, 91; Recent federal actions affecting local governments, 116; Recreation in high delinquency areas, 151

Juvenile protective bureau. Juvenile bureau in police department, 283

K

Kingsport, Tennessee. St. John, Robert: Story of a city, 354

Klebes, Ralph D.: City rejects union request for "closed shop" and "check-off" of dues, 21

L

Labor unions. Baltimore collects union dues under labor union agreement, 239; Cities and collective bargaining, 347; City council officially recognizes municipal employee unions, 367; Collective bargaining for city employees, 310; Exclusive collective bargaining contract invalid in city employment, 366; Florida cities and collective bargaining, 249; Klebes, Ralph D.: City rejects union request for "closed shop" and "check-off" of dues, 21; Police unions in 28 cities, officials of four cities prohibit unions, 139; Rhyne, Charles S.: Baltimore labor union contract held invalid, 141; Union request for closed meeting refused, 152

Laird, Angus: City levies tax on gross receipts of every person and business, 145

Lauber, A. J.: Competitive bidding and safe practices reduce insurance costs, 85

Layoffs. Adopts policy on employee layoffs, 281.

Leaves of absence. Employees get vacation and sick leave with pay, call off strike threat, 242; Recent federal actions of interest to cities, 82; Rules for leaves of absence, 91; Sick leave, retirement plans, 28

Legal service for cities. Ray, Joseph M.: Cities using opinions of attorney general relieved of legal liability for action, 148

Legislation. *See* Codes; Federal legislation; Local legislation; Ordinances; State legislation

Legislative representation. Unequal legislative apportionment, 151

Leonard, J. M.: Periodic health check-ups for city employees, 70; Postwar planning for police administration, 261

Libraries. Harris, Helen M.: Federal aid stimulates state aid to regional libraries, 53

Licenses. Card rooms licensed, 311; Cities seek new sources of revenue, 67; Detroit increases license fees, 185; Fees based on income and employees, 248; Fort Myers discontinues gross receipts tax after test period, 176; Increases license fees, 26; License fees in Richmond, 281; New sources of revenue, 27; Simplifies license administration, 27; Trailer license is "occupancy" tax, 186

Life insurance. *See* Insurance, Life

Local government. Walker, John O.: Experiments on ways of improving local administration, 23

Local legislation. Plan to eliminate local bills, 185

Lotteries. "Games of chance" for charity, 278

M

McClure, Russell E.: Adopts long-term street program and plan for financing maintenance, 240; Experiment in employer-employee relations, 194

McFarland, Henry J.: Personnel procedure in small cities, 290

McGarry, Francis B.: Levies 10 per cent tax on utilities to finance postwar program, 306

McMahon, Omar T.: Proposes to use school buildings for political meetings, 214

MacMillin, F. N.: Wisconsin city employees under state retirement plan, 21

Management. Mooney, Paul: Fundamental job of management, 301

Management problems. Handling interdepartmental problems, 308

Manpower problem. *See* War manpower problem

Medical services. Recent federal actions of interest to cities, 82; *See also* Health; Health centers

Merit system. Trend in municipal personnel problems, 130

Metropolitan areas. Committee on metropolitan areas, 124

Miller, J. Marshall: Postwar planning administration, 337

Mooney, Paul: Fundamental job of management, 301

Morgan, Roy E.: More efficient use of cars conserves manpower, tires, and gasoline, 274

Morton, Marshall. Civic leaders help FPHA buy site for low-cost housing project, 344

Motor vehicles. Motor vehicle death trends, 24, 55, 88, 121, 149, 182, 216, 245, 276, 316, 345, 368; *See also* Equipment; Traffic control

Municipal activities. Municipal highlights of 1943 (editorial), 33

Municipal administration. Administrators go to school, 217

Municipal reports. *See* Reporting

Municipal services. Cookingham, L. P.: City adopts employee suggestions for improving municipal services, 275

Municipal subsidies. Local subsidy for dairymen?, 28; Sheppard, Virgil: Municipal subsidy for symphony orchestra in Indianapolis, 18

N

National Municipal League, 353

National Resources Planning Board. Demobilization and readjustment, 330

New publications. *See* Pick of the month
News of the Month. 17, 45, 81, 115, 139, 173, 208, 238, 271, 304, 342, 362

O

Ordinances. Ames, John H.: Revises and issues book of ordinances every ten years, 53; Fuchs, A. W.: Standard restaurant and milk ordinances now in effect in many cities, 145; New ordinances adopted, 154, 185, 220, 251, 281, 310, 346, 371; *See also* Codes

P

Parking. Municipal off-street parking lots, 312; Parking is number one traffic problem, 279; Students survey parking facilities, 250
Parking meters. Cities seek new sources of revenue, 68; City installs parking meters, 311; Parking meters and street cars, 26; Parking meters in over 450 cities, 219; Parking meter revenue $1,000,000, 372; Two cities consider parking meters, 122
Pensions. Full-time job, no pension, 278
Personnel. Adopts employee service ratings, 57; Adopts modern personnel system, 246; Along the personnel front, 56; City employees down, payrolls up, 246; City runs "help wanted" ads, 155; Cookingham, L. P.: City adopts employee suggestions for improving municipal services, 275; Cooperative classification and pay plans, 150; Employee suggestion system, 150; Leonard, J. M.: Periodic health check-ups for city employees, 70; McFarland, Henry J.: Personnel procedures in small cities, 290; Municipal highlights of 1943 (editorial), 33; Policy on veterans' preference, 249; Rating probationary employees, 311; Recent federal actions of interest to cities, 82; Reeder, Earl J.: Postwar planning for safety, 77; Stites, H. I.: Conducts nation-wide exam for administrative assistant to manager, 243; Trends in municipal personnel problems, 130; Views on the news, 193; Waterhouse, E. H.: Same personnel serve as police and firemen in small city, 305; Who is a bureaucrat? (editorial), 97; *See also* Employment; Lay-offs; Leaves of absence; Merit system; Retirement; Salaries; Training; War manpower problem
Personnel—Credit problems. Trends in municipal personnel problems, 132
Personnel—Expenses. Car allowance to employees, 184; Survey of travel expense practices, 347
Personnel Exchange Service. 30, 62, 94, 126, 158, 188, 222, 254, 284, 318, 348, 374
Personnel news, 91, 122, 183, 278, 283, 313
Peterson, J. C.: City threatens to cut off sewer service for nonpayment of charges, 144
Pick of the Month. 29, 59, 92, 125, 156, 189, 220, 252, 285, 317, 349, 373
Planned city, Kingsport, Tennessee. St. John, Robert: Story of a city, 354
Planning. Creates city planning department, 249; Joint planning by three towns, 312; New city planning commission, 315; Recent action on community planning, 249; *See also* Postwar planning
Police. Johnson, Charles S.: Negro police in southern cities, 79; Junior police, 282; Leonard, J. M.: Postwar planning for police administration, 261; More women in police departments, 280; Police and minority groups, 167, 198, 230; Police department news, 184; Police escort service, 372; Police news from here and there, 251; Police study racial work, 277; Responsibility to minority groups, 161; Weckler, J. E.: Effective police handling of interracial tensions, 167; Organizing the police to prevent riots, 230; Training police in interracial relations, 198
Police—Equipment. Police chief wants one-man cars, 348; Use of synthetic tires, 124
Police—Radio. Installs FM police radio, 56; Rippy, J. Fred, Jr.: FM police radio more effective and less expensive, 146; Three-way police radio, airplane for fires, 347
Pomeroy, Hugh R.: Postwar planning for urban housing, 3
Population. Gains and losses in population, 153; One-third of counties lose 15 per cent of population, 27; Population gains in 12 California cities, 153; Population jumps 400 per cent, 370; U. S. population increases 3.7 per cent, 123
Postwar demobilization and readjustment. Readjustment for peace (editorial), 1; Reeves, Floyd W.: Planning for postwar manpower readjustment, 330
Postwar planning. Asks people for postwar ideas, 371; Bass, Frederic: Postwar planning for public works activities, 203; Bauer, John: Postwar planning for municipal utilities, 134; Blucher, Walter H.: City planners confer on how to expedite postwar programs, 178; Bugbee, Percy: Postwar planning for fire administration, 226; California provides state funds for local postwar plans and sites, 215; Cities' view of federal planning policies presented to Congress, 83; Citizen interest in postwar planning, 152; Cleveland revises postwar plans, 185; Detroit council approves postwar plans, 371; Feiss, Carl: Postwar planning for air transportation, 110; Four states help finance local plans for public works projects, 273; How cities are planning postwar improvements, 98; Joeckel, Carleton B.: Postwar planning for the public library, 357; Leonard, J. M.: Postwar planning for police administration, 261; Local postwar planning activities of interest to cities, 19; Miller, J. Marshall: Postwar planning administration, 337; Municipal highlights of 1943 (editorial), 35; Plea for realistic planning (editorial), 1; Pomeroy, Hugh R.: Postwar planning for urban housing, 3; Portland votes $24 million for postwar, 188; Postwar planning, 186; Postwar planning activities of interest to cities, 47, 86; Postwar planning data for 220 cities over 10,000, 106; Postwar planning in New York cities, 248; Postwar projects here and there, 370; Reeder, Earl J.: Postwar planning for safety, 74; Shattuck, I. S.: Postwar planning for urban transit, 162; State aid for postwar plans, 155; Survey reveals lag in local postwar planning for public works, 343; Vaughan, Henry F.: Postwar planning for health administration, 295; Views on the news, 321; Williams, Arthur M.: Postwar planning for recreation, 40; Williams, J. Kerwin: Congress considers ways of stimulating local postwar planning, 18; Workable pattern for postwar planning, 155; *See also* Planning
Postwar planning institutes. Officials of 85 cities

at planning schools, 153; Postwar planning activities of interest to cities, 47; Postwar planning institutes for city officials of five states, 119; Two-day planning institute attended by 100 officials from two states, 181
Postwar planning press conference, 20
Postwar problems. Professional groups meet to discuss postwar world problems, 54
Price control. Recent federal actions affecting cities, 45, 115, 139, 173; Refuses to adopt OPA ordinance, 155
Priorities. Recent federal actions affecting cities, 46, 81, 139, 173, 238, 342
Proportional representation. Ten cities now use P. R., 25
Public libraries. Joeckel, Carleton B.: Postwar planning for the public library, 357
Public meetings. McMahon, Omar T.: Proposes to use school buildings for political meetings, 214
Public ownership. Bauer, John: Postwar planning for municipal utilities, 137; Cities may operate plants, 249
Public relations. Clark, Edward S.: Improving public relations through in-service training of employees, 179
Public service. Who is a bureaucrat? (editorial), 97
Public utilities. *See* Utilities
Public works. Bass, Frederic: Postwar planning for public works activities, 203; City halls and other public buildings, 80; Federal aid for planning, 362; Four states help finance local plans for public works projects, 273; Gill, Norman N.: Milwaukee adopts six-year program, 184; How cities are planning postwar improvements, 101; Postwar planning activities affecting cities, 86; Postwar planning in New York cities, 248; Postwar projects in Connecticut, 284; Public projects recently approved, 283; Public works officials approve federal aid for planning, highways, and airports, 344; Recent federal actions affecting cities, 271, 305; Reeder, Earl J.: Postwar planning for safety, 75; Reeves, Floyd W.: Planning for postwar manpower readjustment, 336; Sets up working capital fund, 56; Survey reveals lag in local postwar planning for public works, 343; Williams, J. Kerwin: Congress considers way of stimulating local postwar planning, 18; *See also* Building; Construction work; Finance; Planning; Postwar planning; Refuse disposal; Repair and maintenance; Sewage disposal; Streets
Purchasing. Public purchasing agents organize national association, 214; Sherman, William H.: Financial administration in small cities, 269

R

Rat extermination. Rat extermination programs, 154; Two cities plan to exterminate rats, 248
Rationing. Refuses to adopt OPA ordinance, 155; Recent federal actions affecting cities, 45
Ray, Joseph M.: Cities using opinions of attorney general relieved of legal liability for action, 148
Recreation. Recreation in high delinquency areas, 151; Supervised recreation for children, 247; Williams, Arthur M.: Postwar planning for recreation, 40; Year-round recreation programs, 282
Recreation centers. City operates teen-age recreation centers, 26; City war memorial, 309; Immel, John H.: Community center and recreation areas to serve as war memorial, 274; Recent federal actions affecting cities, 272; Recreation center becomes liquor store, 58; Recreation center for teen-age groups, 315; Useful war memorials, 347
Red Cross. Cities help Red Cross drive, 89
Reeder, Earl J.: Postwar planning for safety, 74
Reeves, Floyd W.: Planning for postwar manpower readjustment, 330
Refuse disposal. Adopt sewer and garbage charges, 27; Baltimore tries sanitary-fill method, 90; Bass, Frederic: Postwar planning for public works activities, 203; Bothwell, S. H.: Service charges to pay cost of refuse collection and disposal, 22; Cities seek more sources of revenue, 67; City liability at disposal plant, 187; City takes over refuse collection, 92; Collects $8 a year garbage fee, 219; Court upholds limit on ashes collection, 151; Garbage charges in 19 Texas cities, 27; Municipal garbage collection, 187; Sewer and garbage disposal charges, 218; Three cities adopt service charges, 26
Rent control. Cities adopt rent control ordinances, 56
Repair and maintenance work. Water tank maintenance, 309
Reporting. City bulletins inform citizens, 58; Mails report with utility bills, 123; News bulletin for councilmen, 312; Rippy, J. Fred, Jr.: How cities are keeping citizens informed, 36; Sherman, William H.: Financial administration in small cities, 270; Special report to citizens, 370
Restaurants. Adopts U. S. restaurant code, 57; Fuchs, A. W.: Standard restaurant and milk ordinances now in effect in many cities, 145; Wyatt, Wilson W.: City assures sanitary restaurants under standard grading system, 48
Retirement. City joins state retirement system, 89; Dallas votes bonds, retirement plan, 90; MacMillin, F. N.: Wisconsin city employees under state retirement plan, 21; New retirement systems, 346; Results of November vote on special municipal proposals, 364; Sick leave, retirement plans, 28; Toward state-wide retirement plans, 315; Trends in municipal personnel problems, 132
Rhyne, Charles S.: Baltimore labor union contract held invalid, 141
Riots. Responsibility to minority groups (editorial), 161; Weckler, J. E.: Effective police handling of interracial tensions, 167; Organizing the police to prevent riots, 230; Training police in interracial relations, 198
Rippy, J. Fred, Jr.: FM police radio more effective and less expensive, 146; How cities are keeping citizens informed, 36
Rogers, William C.: Sitting in with the city managers, 322
Roser, Foster B.: City trains administrative employees in methods of supervision, 272

S

Safety. *See* Accident prevention; Traffic control
St. John, Robert: Story of a city, 354

Salaries. Cost-of-living salary changes, 89; Councilmen get pay increases, 90; Forty-hour week and overtime pay, 186; McClure, Russell E.: Experiment in employer-employee relations, 196; Model cost-of-living pay adjustment plan proposed by research bureau, 363; Pay and work conditions for laborers, 370; Police pay over $3,000 a year, 28; Results of November vote on special municipal proposals, 365; Salaries based on cost-of-living index, 153; Salary increases, 250; Salary trends in two states, 283; Trends in municipal personnel problems, 131
Sanitation. Minimum sanitation standards, 25
School funds. City council controls school funds, 57
Selective service. Recent federal actions affecting cities, 173
Servicemen. Presents scroll to bereaved families, 217
Sewage disposal. Bass, Frederic: Postwar planning for public works activities, 204; City adopts special service charges for industrial waste, 175; Sewage disposal on self-supporting basis, 248; Sewer and garbage service charges, 218; Sharing sewage disposal costs, 250; Special sewer charges for industry, 220; State aid on sewage disposal plans, 279
Sewer rentals. Adopt sewer and garbage charges, 27; Cities seek more sources of revenue, 67; Peterson, J. C.: City threatens to cut off sewer service for nonpayment of charges, 144; Philadelphia adopts sewer rental, 150.
Shattuck, I. S.: Postwar planning for urban transit, 162
Sheppard, Virgil: Legislating in Indiana, 53; Municipal subsidy for symphony orchestra in Indianapolis, 18
Sherman, William H.: Financial administration in small cities, 267
Sick leaves. *See* Leaves of absence
Sidewalks. City-wide sidewalk repair program, 312
Smitham, V. R.: Dallas creates new department of traffic engineering, 307
Smoking. No smoking in public conveyances, 220
Social security. Reeves, Floyd W.: Planning for postwar manpower readjustment, 334
State aid. California provides state funds for local postwar plans and sites, 215; Cities get state aid in planning, 369; Cities get state funds for housing, 312; Harris, Helen M.: Federal aid stimulates state aid to regional libraries, 53; Michigan cities seek more state aid and freedom from restrictive legislation, 210; State aid for postwar plans, 155; State aid on sewage disposal plans, 279
State legislation. Postwar planning activities affecting cities, 86; Sheppard, Virgil: Legislating in Indiana, 53; Wyatt, Wilson W.: State legislative action secured through city-county cooperation, 142
Stites, H. I.: Conducts nation-wide exam for administrative assistant to manager, 243
Street cars. Parking meters and street cars, 26
Street lighting. Bass, Frederic: Postwar planning for public works activities, 207; Bauer, John: Postwar planning for municipal utilities, 136; Charge for ornamental lights, 185
Streets. Bass, Frederic: Postwar planning for public works activities, 205; McClure, Russell E.: Adopts long-term street program and plan for financing maintenance, 240; Recent federal actions affecting local governments, 115; Regulating curb cuts for driveways, 279; Street name system installed, 92; Trolley buses damage city streets, 26; *See also* Highways
Strikes. Three thousand employees on strike, 56
Subdivisions. Views on the news, 289
Supplies. Municipal highlights of 1943 (editorial), 33
Surety bonds. Annual audits reduce surety bond premiums, 248; How to reduce municipal insurance costs, 11
Surplus federal property. Congress gets cities' viewpoint on disposal of surplus federal property, 242; Municipal priority on federal surplus, 122; Recent federal actions affecting cities, 45, 81, 117, 174, 271, 304, 342

T

Tax delinquency. Tax delinquency declines and cities improve cash position, 212
Taxation. Cities increase tax rate 10 per cent, 246; Cities may tax insurance business, 281; Cities seek more sources of revenue, 69; City tax rate reduced, 348; Decline in tax values and federal acquisitions, 152; Drops discounts on tax prepayments, 313; Leaflets enclosed with tax bills, 278; More money to Virginia cities, 124; Municipal officials in Michigan and New York seek new revenues, 48; New York's mayor proposes occupancy tax, 281; Payments in lieu of taxes, 370; Recent federal actions affecting cities, 45, 81, 209; Results of November vote on special municipal issues, 364; State tax on federal construction, 183; Tax deductions for municipal employees, 59; Tax rate reduced 29 per cent, 91; Views on the news, 193; Voters turn down proposed increase in school tax and teachers strike, 177; *See also* Admission tax; Assessment; Excess profits tax; Excise tax; Income tax; Licenses; Utilities—Taxations
Taxation—Exemption. Exempt from state sales tax, 90; Public power districts tax exempt, 188; Recent federal actions affecting cities, 45; Tax exemption of federal property, 187
Taxes, Shared. Cities seek more sources of revenue, 69
Traffic accidents. Traffic accidents on maps, 90; Traffic deaths lower in cities, 124
Traffic control. Arrest pedestrian traffic violators, 346; Bass, Frederic: Postwar planning for public works activities, 205; City tries mid-block bus stops, 56; Leonard, J. M.: Postwar planning for police administration, 265.
Traffic courts. Two cities set up traffic courts, 280
Traffic engineering. Smitham, V. R.: Dallas creates new department of traffic engineering, 307
Traffic surveys. Postwar traffic survey technique, 218
Trailers. Trailer license is "occupancy" tax, 186
Training. Administrators go to school, 217; City trains food handlers, 184; New public service training school inaugurated in Detroit, 117; Police complete traffic course, 183; Police study social work, 277; Recent federal actions affecting cities, 210; Roser, Foster B.: City trains administrative employees in methods of super-

vision, 272; Scholarships for city employees, 150; Short course in city and regional planning, 58; Training employees on new jobs, 313; Training films on office practices, 28; Training for public officials, 250; Weckler, J. E.: Training police in interracial relations, 198

Transactions Tax. Fort Myers discontinues gross receipts tax after test period, 176; Laird, Angus: City levies tax on gross receipts of every person and business, 145

Transportation. Bus street railway system, 186; Shattuck, I. S.: Postwar planning for urban transit, 162; Wyatt, Wilson W.: City moves to assure modern bus service and reduced fares, 22

Treasury management. Sherman, William H.: Financial administration in small cities, 269

Tree program. City-wide street tree plan, 310

U

Unemployment. Reeves, Floyd W.: Planning for postwar manpower readjustment, 331

Unions. *See* Labor unions

Utilities. Bauer, John: Postwar planning for municipal utilities, 134; Bean, George E.: Council considers central steam heating system for entire city, 366; Central heating makes clean city, 91; Central heating plant proposed, 123; Cities plan to acquire utilities, 247; News on public utility front, 249; Operates grist mill for farmers, 150; Public power in San Francisco, 250; Small city acquires electric plant, 282; Three cities vote on buying utilities, 152; Utilities bills and dividends, 123; Utility management centralized, 58

Utilities—Rates. Bauer, John: Postwar planning for municipal utilities, 136; "Prudent investment" now standard base for utility rates, 46; Eight cities cancel or refund utility charges, 49; Municipal electric bills lower, 153; State orders utility to refund $10,450,000 to customers in Detroit, 272; Votes water rate increase, 278

Utilities—Taxation. Cities seek more sources of revenue, 68; Gross receipts tax on telephone company, 247; Gross receipts tax on utilities, 284; Levies 5 per cent tax on utilities, 122; McGarry, Francis B.: Levies 10 per cent tax on utilities to finance postwar program, 306

Utilities bills. Average bills for electric service, 314; How should utility bills be delivered?, 280; Postcard billing for municipal services reduces cost, saves paper, 175

V

V-E Day plans, 346

Vance, John E.: City sponsors survey of postwar jobs for returning veterans, 275

Vander Ende, Gerrit: Municipal employee safety program pays money and morale dividends, 306

Vaughan, Henry F.: Postwar planning for health administration, 295

Veterans. Reeves, Floyd W.: Planning for postwar manpower readjustment, 331

Veterans—Rehabilitation. Recent federal actions affecting cities, 271

Veterans' aid. Aid to returning servicemen, 346

Veterans' preference. Results of November vote on special municipal proposals, 365; Veterans' preference, 187; Views on the news, 257

Victory gardens. Victory gardens, trees, "lawn mowers," 151

Views on the News. 193, 225, 257, 289, 321, 353

Voting. Postcard polls guide city councils, 219

W

Wages. *See* Salaries

Waite, Henry M., Death of, 309

Walker, John O.: Experiments on ways of improving local administration, 23

War manpower problem. Recent federal actions affecting cities, 238; Tackling labor shortage, 183

War memorials. City war memorial, 309; Immel, John H.: Community center and recreation area to serve as war memorial, 274; Recent federal actions affecting cities, 342; Useful war memorials, 347

War Production Board Advisory Council. Recent federal actions affecting local governments, 139, 173, 209

Water supply. Bass, Frederic: Postwar planning for public works activities, 204; Bauer, John: Postwar planning for municipal utilities, 136; Cooperative plan for water supply, 314; Howell, Leonard G.: City council takes advisory vote of citizens on postwar construction, 143; State to enjoin lake pollution, 217; Tooth decay and city water, 183

Waterhouse, E. H.: Same personnel serve as police and firemen in small city, 305

Weckler, J. E.: Effective police handling of interracial tensions, 167; Organizing the police to prevent riots, 230; Training police in interracial relations, 198

Wertz, Charles A.: City makes technicolor, sound movie of community life, 175

That American Cities Are Doing. 25, 56, 89, 122, 150, 183, 217, 246, 277, 309, 346, 369

Williams, Arthur M.: Postwar planning for recreation, 40

Williams, J. Kerwin: Congress considers ways of stimulating local postwar planning, 18

Wright, C. Q.: Outside fire protection service covered by fire insurance policy, 50

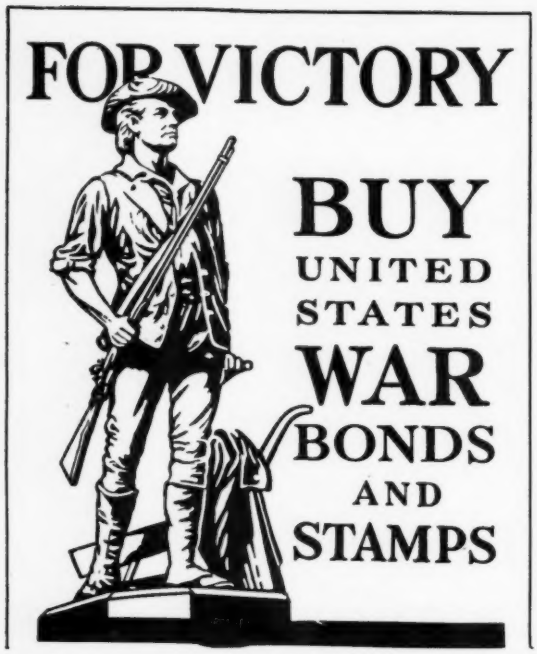
Wyatt, Wilson W.: City assures sanitary restaurants under standard grading system, 48; City moves to assure modern buses and reduced fares, 22; State legislative action secured through city-county cooperation, 142

Y

Youth program. Intermunicipal cooperation on youth program, 277

Z

Zoning. Zoning in Milwaukee and Tampa, 59



BURNS & McDONNELL
ENGINEERING CO.

McDonnell-Smith-Baldwin-Timanus-McDonnell

Consulting Engineers since 1897

Waterworks, Light and Power, Sewerage, Reports, Designs, Appraisals, Rate Investigations

KANSAS CITY MO., 107 W. Linwood Blvd.

THE AMERICAN
PUBLIC UTILITIES BUREAU

Organized to assist municipalities and public groups in public utility valuations, rates, franchises, accounting, and municipal surveys

JOHN BAUER, Ph. D., Director
280 Broadway New York, N. Y.

METCALF & EDDY
ENGINEERS

Water, Sewage, Drainage, Refuse and Industrial Wastes Problems

Airfields • Valuations

Laboratory

STATLER BUILDING, BOSTON 16

BLACK & VEATCH
CONSULTING ENGINEERS

Sewerage, Sewage Disposal, Water Supply, Water Purification, Electric Lighting Power Plants, Valuations, Special Investigations, Reports and Laboratory.

E. B. Black N. T. Veatch, Jr. A. P. Learned J. F. Brown
R. E. Lawrence C. I. Dodd B. F. Steves E. L. Filby
W. L. Patterson F. M. Veatch H. F. Lutz R. D. Woodson

4706 Broadway, Kansas City, Mo.

HARLAND BARTHOLOMEW
AND ASSOCIATES

City Planners — Civil Engineers — Landscape Architects

Comprehensive City Plans • Zoning Plans and Ordinances • Expert Testimony in Zoning Cases • Land Subdivision • Complete Service on Large-Scale Housing Projects • Park Design

317 North Eleventh St. St. Louis, Mo.

ARTHUR L. MULLERGREN
CONSULTING ENGINEER

Electric Light, Power — Natural Gas

202 Fairfax Building

KANSAS CITY, MISSOURI

THE GAMEWELL
COMPANY

Fire Alarm Specialists

Surveys — Reports — Recommendations without cost or obligation to any municipality applying.

Sales Promotional Department
NEWTON UPPER FALLS, MASS.

THE J. M. CLEMINSHAW CO.

APPRAISALS—REVALUATIONS

Specializing in the Revaluation of Municipalities for Local Tax Purposes. *Illustrated brochure and moving picture film upon request.*

UNION COMMERCE BUILDING
CLEVELAND

McGRAW-HILL BLDG., NEW YORK

Water
Valua-
ratory.

Brown
. Filby
Woodson

EW

—

Plans
n Zon-
mplete
ects •

s, Mo.

EN

as

s with-
cipality

SS.

CO.
ONS
of
es.
ure

NG

RK